



“The Crossroads to the Future”

## Town Council Meeting Minutes

March 7, 2016

7:00 P.M.

**Present at Meeting:** Mayor Rau, Mr. Bass, Mrs. Smith, Mr. Mellecker, Mr. Branham, Mrs. Shaw, Mrs. Knagge, Mr. Fontes, Mr. Williams, Melissa Fox, forty-six (46) members of the Community (West Nassau Junior Varsity Cheer Team, and two (2) members of the Media.

**Absent:** Mrs. Kirk

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- I. **Call to Order** – Mr. Bass at 7:00 PM
- II. **Pledge of Allegiance to Flag & Invocation** – Mr. Bass
- III. **Visitors Welcomed & Reminded Meeting Minutes are Being Recorded** – Mr. Bass
- IV. **Persons Wishing to Address Council – 3 Minute Limit** – None
- V. **Minutes**
  - Motion to Approve the Minutes by Mr. Fontes and 2<sup>nd</sup> by Mrs. Shaw.
    - No Discussion
    - Motion Carried.
- VI. **Treasurer’s Report**
  - Motion to Approve the Minutes by Mr. Mellecker and 2<sup>nd</sup> by Mr. Fontes.
    - No Discussion
    - Motion Carried.

## VII. Presentations

- Mayoral Proclamation – West Nassau High School Junior Varsity Cheerleaders
  - Mayor presented Coach Savannah Crews and Captains Hannah Bennett & Elayna Higginbotham a Proclamation and a Town Seal.
  - Mayor proclaimed the month of March “West Nassau Junior Varsity Cheerleader Month”
  - Mayor presented each team member a key to the Town & a Town Seal Pin to remember their accomplishments.

## VIII. Business

- 2<sup>nd</sup> Public Hearing – CDBG Grant – Melissa Fox
  - Resolution 2016-R06 – Implementation of Community Development Plan
    - Motion to Approve Resolution 2016-R06 by Mr. Fontes and 2<sup>nd</sup> by Mr. Mellecker.
    - Read by Title by Mr. Branham
    - No Discussion or Public Comment
    - Motion Carried
  - Resolution 2016-R07 – Town Match of Community Development Plan Application
    - Motion to Approve Resolution 2016-R07 for \$25,000 for Water & Sewer Enterprise Funding Match by Mr. Smith and 2<sup>nd</sup> by Mrs. Shaw.
    - Read by Title by Mr. Branham
    - No Discussion or Public Comment
    - Motion Carried
  - Resolution 2016-R08 – Authorization for Submission of Community Development Plan
    - Motion to Approve Resolution 2016-R08 by Mrs. Shaw and 2<sup>nd</sup> by Mrs. Smith.
    - Read by Title by Mr. Branham
    - No Discussion or Public Comment
    - Motion Carried
  - Interlocal Agreement between the Town of Callahan & Nassau County
    - Motion to Approve Interlocal Agreement by Mr. Fontes and 2<sup>nd</sup> by Mrs. Smith.
    - Read by Title by Mr. Branham
    - Ms. Fox stated that this is needed because some of the lines are out of the Town Limits and on County Property.
    - Mr. Fontes asked if we needed to have it passed again since it was done last time. Ms. Fox stated that it did because of the change in Fiscal year.
    - Mr. Branham asked if we have the right of way. Mr. Williams stated that they are the County, but we have an agreement and usually have to file a permit to do anything.
    - Motion Carried

- Branch Creek Homeowners Association Street Lighting – Don Poor of 45144 Weaver Circle
  - Mr. Poor stated he was here to represent himself, and not the HOA.
  - Mr. Poor asked the Council to consider taking over the street lights since the more than 50 homes are located within the Town limits.
  - Mr. Fontes asked the cost, and Mr. Poor stated he thought around \$1100 a month. Mr. Williams stated that we pay about \$800 for all of the Town, so that figure can't be accurate.
  - Mrs. Smith asked Mr. Poor if he could provide a bill. He stated Ms. Gail Prestwood is over the HOA and wouldn't release it.
  - Council decision was that the Town needs to see the bill and have more information before making a final decision.
  - Item tabled until next meeting.
  
- 2016 Election Qualifying Dates
  - Council set the Qualifying Dates for the upcoming Election:
    - August 1, 2016 at 8:00 AM through August 18, 2016 at 5:00 PM for the 3 available Council Seats: Mr. Fontes, Mr. Bass, & Mr. Mellecker.

## IX. Review & Approval of Town Expenditures

- General Fund **\$18,860.56**
  - Motion to Pay the General Fund by Mr. Mellecker and 2<sup>nd</sup> by Mr. Fontes.
    - No Discussion
    - Motion Carried
  
- Water & Sewer Fund **\$35,235.49**
  - Motion to Pay Water & Sewer Fund by Mrs. Shaw and 2<sup>nd</sup> by Mrs. Smith.
    - No Discussion
    - Motion Carried
  
- Water & Sewer Disbursements **\$460.46**
  - Motion to Pay Water & Sewer Disbursements by Mr. Fontes and 2<sup>nd</sup> by Mr. Mellecker.
    - No Discussion
    - Motion Carried
  
- Water & Sewer Adjustments – None

## X. Around the Council Table

- Mayor – Nothing
  
- Mrs. Smith – Parks – Nothing
  
- Mr. Fontes – Water & Sewer – Nothing

- **Mrs. Kirk – Treasurer** – Nothing
- **Mrs. Shaw – Streets** – Nothing
- **Mr. Mellecker – Zoning** – Nothing
- **Mr. Branham – Attorney** – Nothing
- **Mrs. Knagge – Clerk**
  - Updated the Council on training for the Mandatory Ethics Training.
  - Council Consensus is to watch the Webinar in the Council Chambers on April 2<sup>nd</sup> at 10:00 AM.
- **Mr. Williams – Town Manager** – Nothing
- **Mr. Bass – Council President & Fire**
  - Asked Mrs. Shaw about the report from the Sheriff's office on what they have been doing since we started paying them. Mrs. Smith stated the report would not come until the end of the month when we received the bill.

**XI. Adjourn**

- Motion to adjourn by Mr. Fontes and 2<sup>nd</sup> by Mr. Mellecker. Motion Carried.
- Time: **7:42 PM**



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**John Kenneth Bass, Council President**



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**Stephanie Knagge, Town Clerk**